

## Privacy Policy

This Privacy Policy outlines how we collect, use, and protect your personal information when you use our website. We are committed to safeguarding your privacy and ensuring that your personal information is handled responsibly.

- **Information We Collect**
  - 1.1 **Personal Information:** When you visit our website or interact with us, we may collect personal information such as your name, email address, phone number, and any other information you voluntarily provide.
  - 1.2 **Usage Data:** We may also collect non-personal information about your interaction with our website, such as your IP address, browser type, pages visited, and the duration of your visit.
- **How We Use Your Information**
  - 2.1 **Personalization:** We use your personal information to personalize your experience on our website, including providing tailored content and recommendations.
  - 2.2 **Communication:** We may use your contact information to communicate with you about our products, services, promotions, and updates. You can opt-out of these communications at any time.
  - 2.3 **Analytics:** We use usage data to analyze trends, track user behavior, and improve our website's performance and functionality.
- **Data Security**
  - 3.1 **Protection Measures:** We implement security measures to protect your personal information from unauthorized access, disclosure, alteration, or destruction.
  - 3.2 **Data Encryption:** Your data is encrypted using secure protocols to prevent interception during transmission.
- **Data Sharing**
  - 4.1 **Third-Party Services:** We may share your information with trusted third-party service providers who assist us in operating our website, conducting business, or servicing you. These parties are obligated to maintain the confidentiality of your information.
  - 4.2 **Legal Compliance:** We may disclose your information when required by law or to protect our rights, property, or safety, or that of others.
- **Cookies and Tracking Technologies**
  - 5.1 **Cookies:** We use cookies and similar tracking technologies to enhance your browsing experience, analyze usage patterns, and deliver personalized content. You can manage your cookie preferences through your browser settings.
- **Your Choices**
  - 6.1 **Opt-Out:** You have the right to opt out of receiving marketing communications from us. You can do so by following the unsubscribe instructions in our emails or contacting us directly.
  - 6.2 **Access and Update:** You can request access to your personal information or update your details by contacting us.
- **Children's Privacy**
  - 7.1 **Age Limitation:** Our website is not intended for children under the age of 13. We do not knowingly collect or solicit personal information from children.
- **Changes to This Policy**
  - 8.1 **Updates:** We may update this Privacy Policy periodically to reflect changes in our practices or legal requirements. We will notify you of any significant updates through our website or other communication channels.
- **Contact Us**

If you have any questions, concerns, or requests regarding this Privacy Policy or our handling of your information, please contact us at [office@mycleversolutions.com](mailto:office@mycleversolutions.com)

By using our website, you consent to the terms outlined in this Privacy Policy.